

**Sunset Park Elementary School**  
**School Advisory Council Meeting**

**Tuesday, April 8, 2008**

**8:00 AM**

**Minutes:**

Welcome Eric Cooper

Sunset Park School Update (Budget) Mrs. Russ

- The budget shortfall from the state was significant. Each school was asked to cut 6%, so we are not able to add another assistant principal for next year. Others decreases include: a guidance counselor position, technology funds, and custodial supplies. Textbook funds may have to be cut later, but as a new school we have new textbooks, so we do not need to purchase the recently adopted reading series. Once the district provides the school with final figures for the budget, the school will be able to determine future allocations. Funding will not be available to have a gifted program on site – it will remain at Whispering Oak ES unless there is a significant change in funding.

SAC Procedures: Eric Cooper

- Approve minutes from March’s meeting: motion was made and seconded to approve the minutes as submitted.

Curriculum Update: Felicia Smith

- Consumable books for math will be needed for next year. FCAT materials were picked up right before Spring Break. CELLA, Benchmark testing, and one more round of DIBELS are coming up. SAT testing for second grade is a possibility for next year, but it is very expensive so Ms. Smith is looking into it and the possibility of sharing costs with another school. Intervention materials, calculators, and dictionaries are materials that are also needed if funding allows.

Old Business:

- SAC Survey Update: Kristy Johnson

218 surveys were submitted. Ms. Johnson shared a summary of the SAC survey comments, which listed the numbers of comments in each category. The percentage of responses for each possible answer was provided. Paper surveys were entered online (Zoomerang) so that tabulation was easier. The surveys were favorable overall. Next year we will have options for "n/a" or "other" for some of the questions. We may use the survey to determine a supporting condition for the School Improvement Plan. We propose that we focus on communication and discuss this further at our May meeting.

- School Improvement Plan Work Session: Committees

Samples of possible drafts were distributed to use as starting points. The final version of the SIP does not have to be submitted until September. Sub-committees each worked on one of the 4 subject areas (math, reading, writing, and science) and came together as a whole group at the end of the work session to share the draft of each subject area's activity page. Dr. Ralph will use the drafts to transfer the information on to the SIP template. We will have a hard copy to review and revise at the next meeting on May 8th.

Limited English Proficiency (LEP) Concerns: SAC Members

- None noted at this time.

Meeting adjourned at approximately 11:30 am.

**Final SAC meeting for 2007-08 school year – Thursday, May 8, 2008 – 6:00 PM**